

**National Healthcare Certification Organization (NHCO)  
Certified Phlebotomy Technician (CPT) Exam Instructions**

All NHCO Certified Phlebotomy Technician (CPT) candidates take the examination in a proctored online environment. Please read all instructions carefully before beginning your exam.

**Examination Overview**

<b>Total Questions</b>	115 (including 15 unscored pretest items)
<b>Scored Questions</b>	100
<b>Time Allotted</b>	2 hours
<b>Passing Score</b>	560/800 or higher
<b>Question Format</b>	Four multiple-choice options per question
<b>Delivery</b>	Online, proctored

Questions are presented in random order. A countdown timer is displayed throughout the examination. The exam will automatically submit when the two-hour time limit is reached.

**Identification Requirement**

You must present a valid, unexpired, government-issued photo ID (such as a driver's license or passport) before your exam session begins. Student IDs are not accepted. Failure to present acceptable identification will result in disqualification from the exam attempt.

**Dress Code**

Dress casually and comfortably. Sunglasses, hats, hoods, and head coverings of any kind are not permitted. Head coverings for documented religious or medical purposes are permitted with prior NHCO accommodation approval.

## **Examination Rules of Conduct**

By proceeding with this examination, you agree to comply with all of the following rules. Violation of any rule may result in immediate disqualification and disciplinary action in accordance with the NHCO Disciplinary Policy (Policy 11.0).

1. All exams must be completed in a single two-hour session.
2. Candidates are not permitted to pause the exam and return later to complete it for any reason.
3. Reference books or study materials of any kind are not permitted during the examination.
4. Paper, pens, highlighters, and similar materials are strictly prohibited during the exam.
5. The proctor will not answer any questions related to exam content during the testing session.
6. Once the exam has started, candidates are not permitted to discuss or review the exam until it has been completed.
7. Candidates are allowed one clear bottle of water during the exam. No other food or beverages are permitted.
8. Candidates are not allowed to leave the examination room at any time during the exam. Please use the restroom before beginning the examination.
9. Any attempt to remove exam content from the testing platform is strictly prohibited and will be considered theft of exam materials. This includes copying, photographing, recording, or attempting to memorize exam content for later distribution.
10. Exams may not be taken in public areas.
11. Mobile phones, smartwatches, earpieces, headphones, or any other electronic devices are strictly prohibited during the exam.
12. Electronic devices synchronized with the testing device are not permitted.
13. Reading exam content aloud is not permitted.
14. No unauthorized individuals are allowed in the examination area during the exam session.

## **Copyright Notice**

All examination questions are the copyrighted property of the National Healthcare Certification Organization (NHCO). Under federal copyright law, it is strictly prohibited to copy, reproduce, record, distribute, or display any examination content, in whole or in part, by any means. Candidates may not discuss examination content with anyone at any time.

## **Proctoring**

Your examination session is monitored by a live proctor via continuous audio and video surveillance. Behaviors inconsistent with examination security guidelines will be flagged for review. Your exam score will not be released until the proctoring review has been completed.

## **After the Exam**

You will receive your results via email within 7–10 business days. Your score report will include:

- Pass or fail status
- Your total scaled score
- A performance breakdown across the four focus areas:

<b>Focus Area</b>	<b>Number of Questions</b>
Order and Patient Verification	15
Safety Protocols	24
Communication	7
Phlebotomy Procedures	54

If you pass, your digital certificate will be attached to your results email. The NHCO does not issue physical certificates.

If you do not pass, your score report will identify areas for improvement to help you prepare for a retake. Please refer to the Candidate Handbook for retake procedures and eligibility requirements.

### **Exam Misconduct**

Any candidate found to have violated the examination rules of conduct will have their attempt forfeited, even if a passing score was obtained. Disciplinary action will be taken in accordance with the NHCO Disciplinary Policy (Policy 11.0). If you believe a disciplinary decision was made in error, you have the right to appeal through the NHCO Appeals Policy.